#### **Green Electronics Case Study:**



Sharon Clanton, State Procurement Officer

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#### Illinois Department of Children and Family Services

#### **Agency Overview**

- Protect children who are reported to be abused or neglected and to increase their families' capacity to safely care for them.
- Provide for the well-being of children in our care.
- Support early intervention and child abuse prevention activities
- Acting in the best interest of every child it serves and to helping families by increasing their ability to provide a safe environment for their children
- Strengthening families who are at risk of abuse or neglect.
- Support early intervention and child abuse prevention activities.





#### We have:

Approximately 3,000 Employees (Statewide)

Approximately 90 DCSF Offices (Statewide)





# State Purchasing Office

- It is the mission of the DCFS Office of the State Purchasing Officer (OSPO) to provide procurement support to all agency staff while adhering to the principles of competitive bidding and economical procurement practices. The OSPO shall accomplish procurements in the most economical, expeditious and commercially reasonable manner that is in accordance with statutes.
- The OSPO strives to accommodate the needs of staff for the procurement of goods and services and provide the necessary support to staff to legally, economically and efficiently satisfy their needs for accomplishing their responsibilities to the children in the Departments care.





# Past Sustainability Initiatives

- \* Provided electronic devices versus paper to disseminate pertinent information to the youth of DCFS.
  - \* Reduced frequency and the number of reports that are printed throughout the department.
    - \* Furnished all offices with recycle bins.







# Lanyard Project



- 1. Reduce paper distribution and printing cost
  - 2. Provide products that can be recycled
- Organize and streamline communication of vital departmental resources
  - 4. Reduce preparation and manual labor time

1500 x \$5.54 per Lanyard \$8310.00 total





# **Current Projects**

- Replacing copiers with multi-functional devices.
- Reducing the frequency of repetitive print jobs by using online shared access drives.
- Make duplex printing a default setting.

Initializing scan options to reduce printing cost.





# Strategies



\* Train all staff on Going Green!

- \* Enable ENERGY STAR features on all machines
- \* Purchase Recycled Products for the department.
- Reduce the use of fax, network printers and supplies





### **Key Players**

Illinois Department of Children & Family Services Staff

Administrative & Executive Staff



**Procurement Office** 

Office of Information Technology

**Central Management Services** 





# Challenges and Opportunities

#### **Our Challenges:**

Implementing new Go Green methods to over 3000 employees state wide.

Ensuring that all of our offices are functioning effectively under the Go Green initiative.

#### **Our Opportunities:**

Educate employees on the importance of going Green at work and home.

Save money







#### Lessons Learned

A greener workplace can mean a lighter ecological footprint, a healthier and more productive place to work, and good news for the bottom line. Whether you're the boss or the employee, whether your office is green already or still waiting to see the light, some practical steps can lay the groundwork for a healthy, low-impact workspace. www.planetgreen.com







### Summary

Our goal is to have every DCFS office and employee actively participating in the Go Green initiative.

**Upgrade ALL copiers to Multi-Functional Devices before 6/30/2010** 







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